

34th DISTRICT AGRICULTURAL ASSOCIATION

Modoc District Fair Board of Directors Regular Meeting Notice

P.O. BOX 26 - 1 CENTER STREET
CEDARVILLE, CA 96104
(530) 279-2315 • Fax (530) 279-2555
Website www.modocfair.com
Notice to Public: September 16, 2016

Tuesday – September 27, 2016 @ 6:00 p.m.

@ the Board of Supervisor's Meeting Room - Modoc County Courthouse, 204 South Court Street – Alturas, CA.

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (34th DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12th) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 34th District Agricultural Association Board or Committee meetings, or in connection with other Modoc District Fair activities, may request assistance at the Modoc District Fair Office, 1 Center Street Cedarville, CA or by calling 530-279-2315. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at www.modocfair.com. For additional information, contact the Modoc District Fair at mdocfair@frontiernet.net or (530) 279-2315.

MEETING NOTICE

The Board of Directors of the 34th District Agricultural Association will be holding a regular monthly fair board meeting on **TUESDAY – September 27, 2016 at the Board of Supervisor's Meeting Room - Modoc County Courthouse, 204 South Court Street - Alturas, CA.**

MEETING AGENDA

The agenda for the meeting is:

- A. **CALL TO ORDER:** All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.
- B. **PLEDGE OF ALLEGIANCE:**
- C. **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused.
- D. **INTRODUCTION OF GUESTS & STAFF:**
- E. **CONSENT AGENDA:** (*Action by Board*) All items on the consent agenda are to be approved in one motion unless a board members requests separate action on a specific item.
 - a. Review & Approval of August 30, 2016 Board Meeting Minutes
 - b. Review & Approval of Bills
 - c. Review & Approval of Contracts
 - d. Review & Approval of Refunds
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **REPORTS AND INFORMATION:** (*Informational/Action by Board*)
 1. Correspondence:
 2. Financial Report:
 - a. Current Financial Analysis Report
 - b. Review of Current Financial Reports
 3. Committee Reports:

- a. Finance Committee:
 - i. 2017 Budget Meeting Review
 - 4. Interim Volunteer Administrator Report:
 - a. Day to Day Operations Report:
 - i. One Week RV Camper Family Retreat Rental Quote
 - ii. Key Distribution
 - b. Maintenance Operations Report:
 - i. Winterization Update. Establish procedure for winterizing fairgrounds.
 - ii. 2017 Irrigation Season & Facility Maintenance Plan
 - 5. Modoc Heritage Foundation Report: Post Event Discussion of the 2016 fair.
 - a. Fair Event Budget Analysis/Revenues
 - b. Update on development of 2017 Fair Agreement
- H. **OLD BUSINESS:** *(Informational/Action by Board)*
 - 1. Adopt-a-Building Fundraiser (Stephan): Discussion/Review of potential fundraising opportunity of adopting buildings by community members.
 - 2. Adopt-a-Spot Garden Area (Martinez): Discussion/Review of idea to help maintain the fairground's landscape and provide an opportunity for community support.
 - 3. Community Feedback from 2016 Fair Event and suggestions for the 2017 Fair: (Martinez)
 - 4. Strategic Planning (Martinez):
 - a. Review 2002 Strategic Plan
 - b. Update the Modoc District Fair Mission Statement
 - c. 2016/17 Strategic Planning Session
- I. **NEW BUSINESS:** *(Informational/Action by Board)*
 - 1. Approve the 2017 Fair Event Dates: August 17-20, 2017
 - 2. Attendance at the 2017 WFA Convention in Reno: Determination of attendees representing the Modoc DAA.
 - 3. Rental Rates: Review/Discussion of current rental rates and possible rate updates.
 - a. RV/Boat Storage Rates:
- J. **MATTERS OF INFORMATION:** No discussion/debate by the board or the fair staff shall be permitted under the Matters of Information. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item.
 - 1. Director Comments:
 - 2. Manager Comments:
 - 3. Next Board Meeting Information:
 - a. October 25, 2016 @ 6:00 p.m. @ the Board of Director's Room located at the Fair Main Office – Modoc District Fairgrounds - Cedarville, CA
 - b. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
 - i. .
 - ii. .
 - iii. .
 - iv. .
 - v. .
- K. **ADJOURNMENT:**