

# REGULAR BOARD MEETING NOTICE

34<sup>th</sup> District Agricultural Association/Modoc District Fair

P.O. BOX 26 - 1 CENTER STREET

CEDARVILLE, CA 96104

(530) 279-2315 • Fax (530) 279-2555

Website [www.modocfair.com](http://www.modocfair.com)

Notice to Public: July 21, 2017

## MEETING DATE & LOCATION

Wednesday – August 2, 2017 @ 6:00 p.m.

@ the Board of Director's Room located at the Modoc District Fair Office  
1 Center Street, Cedarville, CA 96104

## PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (34<sup>th</sup> DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12<sup>th</sup>) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 34<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other Modoc District Fair activities, may request assistance at the Modoc District Fair Office, 1 Center Street Cedarville, CA or by calling 530-279-2315. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at [www.modocfair.com](http://www.modocfair.com). For additional information, contact the Modoc District Fair at [mdocfair@frontiernet.net](mailto:mdocfair@frontiernet.net) or (530)279-2315.

## MEETING AGENDA

- A. **CALL TO ORDER:** President Martinez
  1. All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.
- B. **PLEDGE OF ALLEGIANCE:**
- C. **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused.
- D. **INTRODUCTION OF GUESTS & STAFF:**
- E. **CONSENT AGENDA:** (*Action by Board*) All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.
  1. Review & Approval of June 7, 2017 Board Meeting Minutes
  2. Review & Approval of July 5, 2017 Board Meeting Minutes
  3. Review & Approval of Bills/Contracts/Refunds
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **MODOC HERITAGE FOUNDATION REPORT:**

**H. REPORTS AND INFORMATION:**

1. Correspondence:
2. Financial Report: Working Budget Review
3. Treasurer's report
4. Operations Reports:
  - a. Interim Volunteer Administrator Report: (Sommer)
  - b. Maintenance Operations Report: (Stephan)

**I. OLD BUSINESS: (Informational/Action by Board)**

1. Discussion and approval of a plaque and memorial policy at the fairgrounds.
2. Discussion and action updating Contract between Modoc Heritage Foundation and Modoc District Fair, as well as event insurance for Fair event

**J. NEW BUSINESS: (Informational/Action by Board)**

1. Discussion and approval of tables and chairs policy for interim events
2. Approval to purchase two banners for Burner Recovery Event
3. Coverage of hours/final details for Burner Recovery Event
4. Discussion and approval of purchasing and installing surveillance cameras at the fairgrounds
5. Discussion and approval of DAA credit card name change.
6. Discussion and approval of the sponsorship of the team roping practice for \$200 (to cover the water truck fee)
7. Discuss the Cedarville water truck specifics/ownership
8. Discuss and approval of office hours for the month of August
9. Discussion and approval regarding RV Dump Station
10. Set Fair time meetings
11. Review and approval 2017-2018 Operation Plan

**K. MATTERS OF INFORMATION: No discussion/debate by the board or the fair staff shall be permitted under the Matters of Information. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item.**

1. Director Comments:
2. Next Board Meeting Information:
  - a. Date: Wednesday, September 6, 2017
  - b. Location:
  - c. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
    - i..
    - ii..
    - iii..

**L. ADJOURNMENT:**