

34th DISTRICT AGRICULTURAL ASSOCIATION

Modoc District Fair Board of Directors Regular Meeting Notice

P.O. BOX 26 - 1 CENTER STREET
CEDARVILLE, CA 96104
(530) 279-2315 • Fax (530) 279-2555
Website www.modocfair.com
Notice to Public: August 19, 2016

Tuesday – August 30, 2016 @ 6:00 p.m.
@ the Four Season's Building - Modoc District Fairgrounds – Cedarville, CA.

PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (34th DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12th) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 34th District Agricultural Association Board or Committee meetings, or in connection with other Modoc District Fair activities, may request assistance at the Modoc District Fair Office, 1 Center Street Cedarville, CA or by calling 530-279-2315. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at www.modocfair.com. For additional information, contact the Modoc District Fair at mducfair@frontiernet.net or (530) 279-2315.

MEETING NOTICE

The Board of Directors of the 34th District Agricultural Association will be holding a regular monthly fair board meeting on **TUESDAY – AUGUST 30, 2016 at the Four Season's Building – Modoc District Fairgrounds – Cedarville, CA.**

MEETING AGENDA

The agenda for the meeting is:

- A. **CALL TO ORDER:**
All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.
- B. **PLEDGE OF ALLEGIANCE:**
- C. **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused/Un-Excused.
- D. **INTRODUCTION OF GUESTS & STAFF:**
- E. **CONSENT AGENDA:**
All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.
 1. Review & Approval of July 26, August 16, August 18, August 19, August 20, August 21, 2016 Board Meeting Minutes
 2. Review & Approval of Bills
 3. Review & Approval of Contracts
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:**
Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **REPORTS AND INFORMATION:**
 1. Correspondence:
 2. Financial Report:
 - a. Review of Financial Reports: Financial Analysis Report, Trial Balance, Income Statement, Balance Sheet
 - b. Discussion of the fair's financial status and account balances
 3. Committee Reports:
 - a. Long Term Fair Funding Committee:
 4. Interim Volunteer Administrator Report:
 - a. Fair Event Overview:
 - b. Day to Day Operations Report:
 - c. Maintenance Operations Report:

5. Modoc Heritage Foundation Report: Review of the 2016 fair event.
 - a. Fair Event Overview
 - i. Sponsorship
 - ii. Entertainment
 - iii. Food Vendors
 - iv. Commercial Vendors
 - v. Financial Overview
 6. CDFA Report:
 - a. Status update on 34th DAA & Modoc County Draft Lease Agreement
- H. **OLD BUSINESS:** Board of Director Consideration/Action on the following agenda items.
1. Discussion/Possible Action on the Draft Lease Agreement between the Modoc District Fair and the County of Modoc.
- I. **NEW BUSINESS:** Board of Director Consideration/Action on the following agenda items.
1. Burning Man Shower Services Fundraiser (Martinez): Discussion of potential fundraising opportunity.
 2. Adopt-a-Building Fundraiser (Martinez): Discussion of potential fundraising opportunity.
 3. Adopt-a-Spot Garden Area (Martinez): Discussion of potential idea to help maintain the fairground's landscape.
 4. Survey public on Fair Entry Categories (Newman): Discussion of providing a survey to the public to determine appropriate entry classes for 2017 fair.
- J. **MATTERS OF INFORMATION:**
 No discussion/debate by the board or the fair staff shall be permitted under the Matters of Information. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item
1. Director Comments:
 2. Manager Comments:
 3. Next Board Meeting Date to be confirmed: Tuesday, September 27, 2016 – Modoc District Fairgrounds
 - a. Action Items to be discussed at the next scheduled board meeting.
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 3. .
 4. .
- K. **ADJOURNMENT:**