

# REGULAR BOARD MEETING NOTICE

34<sup>th</sup> District Agricultural Association/Modoc District Fair

P.O. BOX 26 - 1 CENTER STREET  
CEDARVILLE, CA 96104  
(530) 279-2315 • Fax (530) 279-2555  
Website [www.modocfair.com](http://www.modocfair.com)  
Notice to Public: November 23, 2016

## MEETING DATE & LOCATION

Wednesday – December 7<sup>th</sup>, 2016 @ 6:00 p.m.  
@ the Board of Director's Room located at the Modoc District Fair Office  
1 Center Street, Cedarville, CA 96104

## MISSION STATEMENT

The mission of the 34<sup>th</sup> District Agricultural Association is to promote agriculture, education, cultural diversity, history and the traditions of Modoc County by providing a stimulating annual exposition and a year round multi-use facility.

## PUBLIC PARTICIPATION

Members of the public are welcome and may place items on the agenda of any board meeting. The items must be directly related to fair (34<sup>th</sup> DAA) district business. Request for placement must be made in writing and delivered to the fair office no later than 4:00 p.m. on the twelfth (12<sup>th</sup>) business day prior to the board meeting. Items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community. While the board values the participation of the public, the board president reserves the right to limit the time for public comment to a maximum of five (5) minutes in order to proceed with the agenda of the day and/or to place the item on the agenda (as an action item) of a subsequent meeting. Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any 34<sup>th</sup> District Agricultural Association Board or Committee meetings, or in connection with other Modoc District Fair activities, may request assistance at the Modoc District Fair Office, 1 Center Street Cedarville, CA or by calling 530-279-2315. Requests should be made one (1) week in advance whenever possible. As required, Meeting Notice & Agenda are posted at [www.modocfair.com](http://www.modocfair.com). For additional information, contact the Modoc District Fair at [mdocfair@frontiernet.net](mailto:mdocfair@frontiernet.net) or (530) 279-2315.

## MEETING AGENDA

The agenda for the meeting is:

- A. **CALL TO ORDER:** President Martinez
  1. All matters noticed on the agenda, in any category, may be considered for action. Any item not so noticed may not be considered/discussed. Items listed on the agenda may be considered in any order at the discretion of the President.
- B. **PLEDGE OF ALLEGIANCE:**
- C. **ROLL CALL OF DIRECTORS:** Directors Present, Directors Excused.
- D. **INTRODUCTION OF GUESTS & STAFF:**
- E. **CONSENT AGENDA:** (*Action by Board*) All items on the consent agenda are to be approved in one motion unless a board member requests separate action on a specific item.
  1. Review & Approval of October 25, 2016 Board Meeting Minutes
  2. Review & Approval of Bills/Contracts/Refunds
- F. **COMMUNITY RELATIONS/PUBLIC COMMENT:** Speakers are limited to five (5) minutes. This time is for items not on the current agenda. No debate by the Board shall be permitted on such public comment. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item. Public comments on items listed elsewhere on the agenda will be heard as that item is being considered.
- G. **MODOC HERITAGE FOUNDATION REPORT:**
  1. Update on 2017 Modoc District Fair / Heritage Foundation Agreement.

H. **REPORTS AND INFORMATION:**

1. Correspondence:
2. Financial Report:
  - a. Current Financial Analysis Report
  - b. Current & Year to Date Trial Balance Report
3. Committee Reports:
4. Operations Reports:
  - a. Interim Volunteer Administrator Report: (Sommer)
  - b. Maintenance Operations Report: (Stephan)

I. **OLD BUSINESS:** *(Informational/Action by Board)*

1. 2017 Heritage Foundation/Modoc District Fair Agreement (Martinez): Review and discussion of the draft agreement developed between the Modoc Heritage Foundation and the Modoc District Fairgrounds for the 2017 fair event.

J. **NEW BUSINESS:** *(Informational/Action by Board)*

1. Update on the Ranch Expo Event to take place in March 2017 (Stephan)
2. Electronic Recycling (Sommer): Introduction of Topic / Discussion / Action. The electronic recycling is a fundraiser source for the American Association of Lost Children. The fairgrounds would collect old and used cell phones, lap tops, ipads, tablets, air cards, hot spots, kindles, ipods, lcd screens, tv's, computer screens and play stations.
3. Report on County Board of Supervisor's presentation.
4. Review and approval of the updated 34<sup>th</sup> DAA Policy Manual and By-Laws
5. Review and approval to change board meeting dates to 1<sup>st</sup> Wednesday of every month (change to by laws)
6. Discussion to appoint Director Newman as Treasurer and Director Martinez as Secretary

K. **MATTERS OF INFORMATION:** No discussion/debate by the board or the fair staff shall be permitted under the Matters of Information. No action will be taken on such comment at this time, as law requires formal public notice prior to any action on a docket item.

1. Director Comments:
2. Manager Comments:
3. Next Board Meeting Information:
  - a. Agenda Items: Items for discussion and/or action to be listed on the next regularly scheduled board meeting agenda.
    - i..
    - ii..
    - iii..

L. **ADJOURNMENT:**